



Completed applications should be e-mailed to [exhibitors@gardenstategreenfest.com](mailto:exhibitors@gardenstategreenfest.com) or faxed to 908.349.3080 or mailed to 20 Finn Road, Pittstown, NJ 08867

## EXHIBITOR REGISTRATION

### COMPANY INFORMATION (Please PRINT)

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

At event contact name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

*List all products, services or information to be exhibited. (We reserve the right to exclude items.)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have a facebook page, what is the name or URL: \_\_\_\_\_

If you use Twitter, what is your account name: \_\_\_\_\_

### MULTI-BOOTH DISCOUNT

# of Days	Premium Booth	Standard Booth	Non-Profit Booth
Friday & Saturday	<input type="checkbox"/> 650.00	<input type="checkbox"/> \$499.00	<input type="checkbox"/> \$225.00
Friday	<input type="checkbox"/> \$499.00	<input type="checkbox"/> \$399.00	<input type="checkbox"/> \$150.00
Saturday	<input type="checkbox"/> \$499.00	<input type="checkbox"/> \$399.00	<input type="checkbox"/> \$150.00
<b>2nd booth: 10% discount</b>		<b>Additional booths: 20% discount</b>	
<b>TOTAL AMOUNT: \$</b>			

**Make check payable to The Star-Ledger and mail to Coul Productions  
20 Finn Road, Pittstown NJ 08867**

Check:

Credit Card:  Visa  MasterCard  American Express  Discover

Check or Credit Card Amount: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ or Check #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Authorization Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I understand that this contract does not guarantee me participation in Garden State GreenFest 2014 until signed and returned to me confirming my acceptance as an exhibitor.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Exhibitor

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Coul Productions



**THANK YOU!**

## **Exhibitor Agreement**

Following are terms and conditions governing rental of exhibit space for Garden State GreenFest 2014. As the Exhibitor, your signature below constitutes a binding agreement to abide by all the terms and conditions set forth herein.

1. **ORGANIZER.** The word "Organizer" as used herein shall mean Garden State GreenFest 2014 or its officers, agents or employees acting for it in the management of Garden State GreenFest 2014 ("GSGF").
2. **ELIGIBLE EXHIBITS.** The Organizer reserves the right to determine whether any company, organization, product or service is suitable for inclusion at GSGF. This determination may be made at any time before or during GSGF.
3. **LIMITATION OF LIABILITY.** The Exhibitor agrees to make no claim for any reason whatsoever, including negligence, against the Organizer, its officers, agents or employees, nor against the owner or management of the GSGF venue, for loss, theft, damage or destruction of property, nor for any bodily injury to Exhibitor or its employees or agents, while inside the GSGF venue or on the venue grounds.
4. **INSURANCE.** The Organizer will carry liability and damage insurance for GSGF as required by the event venue. However, said insurance will not under any circumstances cover losses of any kind incurred by the Exhibitor, nor cover the Exhibitor in case a claim of liability arises between the Exhibitor and any attendee. Exhibitors are responsible for obtaining their own general liability insurance for GSGF dates, including set-up and take-down times. The Exhibitor hereby indemnifies Organizer and the owners and management of GSGF venue against any claim or suit arising between Exhibitor and any attendee during the period of GSGF.
5. **SOUND DEVICES.** Exhibitor's use of devices for amplification of sound or music is subject to the approval of the Organizer and must not intrude upon nearby exhibit spaces.
6. **BOOTH ASSIGNMENT.** The Organizer reserves the right to assign all exhibit booth spaces and may relocate the Exhibitor to a different comparable booth space in order to optimize the venue floor plan or otherwise serve the overall good of GSGF.
7. **LOGISTICAL INFORMATION.** A detailed Exhibitor Packet will be emailed or mailed to the Exhibitor in ample time for advance planning. The Kit will contain information regarding directions to the GSGF venue, shipping to and from the venue, parking, power needs, event hours, exhibitor badges, etc. It is the Exhibitor's responsibility to thoroughly study the contents of the Exhibitor Kit in order to ensure a smooth-running event for all concerned.
8. **NO SMOKING.** Smoking is prohibited at all times throughout the Garden State GreenFest 2014 venue facilities, including loading areas.
9. **ACTS OF GOD, FIRES, STRIKES, ETC.** In the event that any cause or occurrence beyond the Organizer's control, such as war, fire, strike, quarantine or other emergency, prevents Garden State GreenFest 2014 from taking place on the specified dates, the Organizer may retain Exhibitor's payments for expense compensation.
10. **PAYMENT OF BOOTH FEE.** If Exhibitor pays a deposit amount less than the full booth rental fee at the time of registration, Exhibitor agrees to pay the balance owing on or before the specified due date. If, after notice is given, Exhibitor fails to pay the balance on time, a fee equal to 10% of the overdue balance will be assessed. If Exhibitor's payment becomes more than 45 days overdue, Organizer may at its discretion cancel the Exhibitor's registration, retaining the full amount of deposits already paid, and assign the Exhibitor's space to another party.

11. EXHIBITOR CANCELLATION. If Exhibitor cancels exhibit booth registration prior to the start of GSGF, the following refund policy applies: If cancellation occurs by January 11, 2014 the Organizer will refund the Exhibitor's booth rental payment, less a service charge equal to 10% of the full (regular) booth price. If cancellation occurs by February 11, 2014 the Organizer will retain an amount equal to 50% of the full (regular) booth price and refund the remainder of Exhibitor's rental payment. If cancellation occurs on or after February 12, 2014, the Organizer will retain 100% of the Exhibitor's booth rental payment. In case the Exhibitor has paid additional fees for optional booth services (e.g. electric power, phone, special furniture, etc), it is solely the Exhibitor's responsibility to notify the applicable service provider(s) of the cancellation and to arrange refunds if allowed.

12. COMPLIANCE WITH LAW. The Exhibitor agrees to comply with all applicable local, state and federal laws while participating in GSGF.

13. LOAD-IN and BREAK-DOWN. Load-in takes place Wednesday, March 12<sup>th</sup>. Exhibitors will be assigned a load-in time that must be adhered to. No set-up is permitted after 8:30am on Thursday or 9am on Saturday. Garden State GreenFest 2014 ends on Saturday, March 15<sup>th</sup> at 5pm. Take-down takes place from 5:00pm to 8pm Saturday. NOTE: Exhibitor set-up will not be permitted until Organizer has received a signed copy of this agreement along with full payment for booth rental.

14. NO EARLY TAKE-DOWN. Exhibitor agrees not to begin dismantling the booth or display materials without Organizer permission before 5:00pm on Saturday, March 15<sup>th</sup>. Failure to comply with this provision may result in exclusion from future GSGF events.

15. VENUE WALLS. Nothing may be attached to any wall of the venue exhibit rooms. Driving nails, staples or the use of tape on the walls is prohibited. All displays must be free-standing. If the exhibit space is damaged by the Exhibitor, charges will apply and must be paid before move-out.

16. TAXES AND LICENSES. The Exhibitor is personally responsible for the collection and payment of all applicable sales taxes and for payment of any applicable state and local fees or licenses associated with exhibiting at PlanetHugger.

17. FOOD AND BEVERAGES. Inside the Garden State GreenFest 2014 venue, all food and beverages (except water) must be approved by Organizer. No Exhibitor may sell any food product that can reasonably be eaten on the premises without prior written permission from the Organizer. Food and beverage samples not larger than 2 oz may be offered free of charge.

20. FAILURE TO COMPLY with the foregoing terms and conditions may, at the Organizer's sole discretion, result in the Exhibitor's exclusion from Garden State GreenFest 2014, loss of deposits paid, and/or other fees and remedies.

EXHIBITOR'S DECLARATION: I have read and agree to abide by all the terms and conditions set forth in this Exhibitor Agreement. My signature on this page applies equally to all pages of this Exhibitor Agreement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Company/Organization \_\_\_\_\_